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EMERGENCY MOSQUITO SURVEILLANCE TRAILER USE PROTOCOLS



Georgia Department of Human Resources, Division of Public Health

Protocols for Use of Emergency Mosquito Surveillance Trailer

May 2007

Purpose: The Georgia Department of Human Resources, Division of Public Health, using funds provided through a cooperative agreement with the Centers for Disease Control and Prevention, has purchased a trailer and equipment to support surveillance of vector and nuisance mosquito species. These protocols provide guidance for the use of the GDHR-DPH mosquito surveillance trailer during any emergency or disaster, whether arising from natural disaster, technological hazard, man-made disaster, civil emergency aspects of resources shortages, community disorders, insurgency, or enemy attack, where mosquitoes constitute a public health problem either by virtue of disease transmission or by nuisance factor. These protocols shall also provide for use of the trailer in emergency-related exercises, testing, or other training activities using equipment and personnel simulating performance of any aspect of the giving and receiving of aid by Agency States or subdivisions of Agency States during emergencies, such actions occurring outside actual declared emergency periods.

Background: Georgia is vulnerable to tornadoes, flooding, and other natural and man-made disasters that can and have caused severe disruption of essential human services and severe property damage to public roads, utilities, buildings, parks, and other facilities. Mosquito populations following water-related disasters can increase to a level that they become a public health risk making the restoration of vital services to the citizens of the affected area both dangerous and difficult. Additionally, several mosquito-borne viruses circulate in Georgia each year and are capable of causing disease in humans and other animals. The most common mosquito-borne viruses in Georgia include West Nile virus, Eastern Equine encephalitis virus, and LaCrosse virus. Saint Louis encephalitis virus has also been detected in Georgia in the past. The risk of infection with one of these mosquito-borne viruses could increase after a natural or man-made disaster.

DEFINITIONS:

- A. "REQUESTING AGENCY" means the participating political subdivision or agency requesting assistance in the event of an emergency.
- B. "GDHR-DPH" means the Georgia Department of Human Resources, Division of Public Health.
- C. "AUTHORIZED REPRESENTATIVE" means an employee of a participating political subdivision or agency authorized by that group to request use of the trailer under the terms of this protocol and to broker resources and personnel or the employee of GDHR-DPH who will deal with said requests.

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- D. "GEMA" means OHS-GEMA, the Office of Homeland Security-Georgia Emergency Management Agency.
- E. "EOC" means the Georgia Department of Human Resources Emergency Operations Center.
- F. "EMERGENCY" means any occurrence, or threat thereof, whether natural or caused by man, in war or in peace, which results or may result in substantial injury or harm to the population or substantial damage to or loss of property.
- G. "DISASTER" means any natural, technological, or civil emergency that causes damage of sufficient severity and magnitude to result in a proclamation of a local emergency by a city/county, a declaration of a State of Emergency by the Governor, or a disaster declaration by the President of the United States.
- H. "MAJOR DISASTER" means a disaster that will likely exceed local capabilities and require a broad range of state and federal assistance.
- I. "PARTICIPATING POLITICAL SUBDIVISION" - the political subdivisions of the State of Georgia, (or any state with which Georgia has a mutual aid agreement), that have geographical boundaries, taxation authority, and elected officials.
- J. "EMAC" - **EMERGENCY MANAGEMENT ASSISTANCE COMPACT** -is a national interstate mutual aid agreement that enables states to share resources during times of disaster.
 - a. The purpose of this compact is to provide for mutual assistance between the states entering into this compact in managing any emergency or disaster that is duly declared by the governor of the affected state(s), whether arising from natural disaster, technological hazard, man-made disaster, civil emergency aspects of resources shortages, community disorders, insurgency, or enemy attack.
 - b. This compact shall also provide for mutual cooperation in emergency-related exercises, testing, or other training activities using equipment and personnel simulating performance of any aspect of the giving and receiving of aid by Agency states or subdivisions of Agency states during emergencies, such actions occurring outside actual declared emergency periods. **(Georgia Code 38-3-81)**
- K. "MUTUAL AID" - an agreement to make available resources to other participants in the agreement in case of emergency or disaster as specified under Georgia Code 38-3.
- L. "PERIOD OF ASSISTANCE" - the period of time beginning with the departure of any personnel and equipment of the GDHR-DPH from any point for the purpose of traveling to the Requesting Agency in order to provide assistance and ending upon the return of all personnel and equipment of the GDHR-DPH, after providing the assistance requested, to their residence for release from the contractual period, or regular place of work, whichever occurs first. The period of assistance shall not include any portion of the trip to the Requesting Agency or the return trip from the Requesting Agency during which the personnel of the GDHR-DPH are

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engaged in a course of conduct not reasonably necessary for their safe arrival at or return from the Requesting Agency.

- M. **"TRAILER"** - means emergency mosquito surveillance trailer.
- N. **"PRIME MOVER"** - means any of various heavy-duty trucks or tractors used to pull the trailer. It is required that all towing vehicles have complete insurance.

PROCEDURES: The emergency mosquito surveillance trailer may be requested for use in GDHR-DPH-approved trainings or whenever there is a major disaster that affects, or imminently threatens, to affect a geo-politically recognized level of government. For use in trainings or training exercises, the requesting agency must complete a TRAILER LOAN REQUEST (Appendix A) and provide the GDHR-DPH Medical Entomologist a training announcement, estimated number of participants, and an agenda or summary of training objectives for the event (fax: 404-656-4278). During a disaster the geo-politically recognized governmental entity may request use of the trailer either by proclaiming a local emergency and transmitting a copy of that proclamation along with a completed TRAILER LOAN REQUEST (Appendix A) to the EOC (fax: 404-657-0602), or by orally communicating a request for mutual aid assistance to the EOC (404-657-6210) followed as soon as practicable by written confirmation of the request.

Mutual aid will not be requested by Participating Political Subdivisions unless resources available within the stricken area are deemed inadequate by that government. Municipalities must coordinate requests for state or federal assistance with their County Emergency Management Agencies and Health District. All requests for mutual aid shall be transmitted by the Authorized Representative.

REQUESTS FOR USE OF TRAILER: The Requesting Agency will contact GDHR-DPH or the EOC, in which case it will be required to provide the information pertaining to the request as outlined above and in the paragraph addressing supervision and control. The Authorized Representative of the GDHR-DPH may then contact other Participating Political Subdivisions on behalf of the Requesting Agency and coordinate the provision of mutual aid.

When the trailer is used for training purposes it will be the responsibility of the Requesting Agency to provide a prime mover and a driver.

COSTS: The Authorized Representative will not be responsible for costs associated with indirect (e.g. requesting agency) requests for assistance. In no event shall the Authorized Representative be responsible for costs associated with assistance in the absence of appropriated funds. In all cases the Agency receiving the mutual aid will be responsible for the costs incurred during use of the trailer and by any GDHR-DPH employee providing assistance pursuant to the provisions of this Agreement.

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REQUIRED INFORMATION: Each request for assistance shall be accompanied by the following information, to the extent known:

- 1) The name and contact info for an Authorized Representative;
- 2) A brief description of the event;
- 3) The amount and type of personnel, equipment, materials, and supplies needed and a reasonable estimate of the length of time they will be needed;
- 4) The need for sites, structures or buildings outside the Requesting Agency's political subdivision to serve as relief centers or staging areas for incoming emergency goods and services; and
- 5) An estimated time and a specific place for a representative of the Requesting Agency to meet the personnel and equipment of the GDHR-DPH.

This information must be provided in writing, even if an oral agreement has been executed due to exigent circumstances. Copies or agreements may be either electronically transferred, or sent via facsimile machine.

SUPERVISION AND CONTROL: The personnel, equipment and resources of the GDHR-DPH shall remain under operational control of the Requesting Agency for the area in which they are serving. Direct supervision and control of said personnel, equipment and resources shall remain with the designated supervisory personnel of the GDHR-DPH. Representatives of the Requesting Agency shall assign work tasks to the supervisory personnel of the GDHR-DPH. The designated supervisory personnel of the GDHR-DPH shall have the responsibility and authority for assigning work and establishing work schedules for the personnel of the GDHR-DPH, based on task or mission assignments provided by the Requesting Agency. The designated supervisory personnel of the GDHR-DPH shall: maintain daily personnel time records, material records and a log of equipment hours; be responsible for the operation and immediate maintenance of the equipment and other resources furnished by the GDHR-DPH; and shall report work progress to the Requesting Agency.

FOOD, HOUSING, and SELF-SUFFICIENCY: Unless specifically instructed otherwise, the Requesting Agency shall have the responsibility of providing food and housing for the personnel of the GDHR-DPH from the time of their arrival at the designated location to the time of their departure. The Requesting Agency should also provide a power source for the trailer and fuel for gasoline-powered equipment. However, GDHR-DPH personnel and equipment should be, to the greatest extent possible, self-sufficient for operations in areas stricken by emergencies or disasters for at least 72 hrs. The Requesting Agency may specify only self-sufficient personnel and resources in its request for assistance.

COMMUNICATIONS: Unless specifically instructed otherwise, the Requesting Agency shall have the responsibility for coordinating communications between the personnel of the GDHR-DPH and the Requesting Agency. GDHR-DPH personnel should be prepared to

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furnish communications equipment sufficient to maintain contact among their respective operating units.

REIMBURSABLE EXPENSES: The terms and conditions governing reimbursement for any assistance provided under this Agreement shall be in accordance with the following provisions, unless otherwise agreed upon by the Requesting Agency and GDHR-DPH and specified in the written acknowledgment. When the trailer is used outside the State of Georgia, the Requesting Agency shall be ultimately responsible for reimbursement of all eligible expenses. When used within the State of Georgia, all expenses shall be covered by the GDHR-DPH.

- A. **PERSONNEL** - During the period of assistance, the GDHR-DPH shall continue to pay its employees according to its then prevailing ordinances, rules, and regulations.
- B. **PRIME MOVER** - For use out of state, the Requesting Agency can provide an appropriate towing vehicle, or they may request one be provided. For use within the State of Georgia, the GDHR-DPH will request an appropriate towing vehicle from Georgia DOT or other cooperating agency. The trailer's unloaded weight is 2486 lbs. The GVW of the trailer will usually be 500-1500 pounds more than this number. The ball size needed is 2 5/16 " .
- C. **INSURANCE** - This trailer is registered to GDHR and is covered under State insurance. If there is an accident with the trailer, if it is damaged or stolen, the Authorized Representative of the Agency currently in command of the trailer will contact GDHR immediately. Please call Charlene Reid, DHR Insurance Program, at 404 651-8089; or in her absence, Patricia Southwell at 404 657-2755.
- D. **TRAINING** - To maintain the technical resources necessary to respond to a disaster, the GDHR-DPH will provide annual one-two day mosquito identification and surveillance courses designed to train appropriate personnel in the identification and characterization and appropriate control of mosquito populations. The GDHR-DPH Medical Entomologist will be responsible for the planning and curriculum of courses, maintenance of contact information of trained personnel, and provision of training certificates of completion to participants. GDHR-DPH will provide these at no expense to course participants. Trained personnel will be responsible for supporting mosquito surveillance and control activities in their jurisdictional region and will be eligible for deployment with the trailer to other areas if necessary.
- E. **EQUIPMENT** - The GDHR-DPH shall be reimbursed by the Requesting Agency for the use of its equipment during the period of assistance according to either a pre-established local or state hourly rate or according to the actual replacement, operation, and maintenance expenses incurred. For those instances in which costs are reimbursed by the Federal Emergency Management Agency, the eligible direct costs shall be determined in accordance with applicable established costs as authorized. The GDHR-DPH shall pay for all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in

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safe and operational condition. At the request of the GDHR-DPH, fuels, miscellaneous supplies, and minor repairs may be provided by the Requesting Agency, if practical. The total equipment charges to the Requesting Agency shall be reduced by the total value of the fuels, supplies, and repairs furnished by the Requesting Agency and by the amount of any insurance proceeds received by the GDHR-DPH. Any organizations that are assigned the use of this trailer are responsible for ensuring that it is properly used, maintained (including all repairs) and returned.

- F. **MATERIALS AND SUPPLIES** - The GDHR-DPH shall be reimbursed for all materials and supplies furnished by it and used or damaged during the period of assistance, except for the costs of equipment, fuel and maintenance materials, labor and supplies, which shall be included in the equipment rate established above, unless such damage is caused by gross negligence, willful and wanton misconduct, intentional misuse, or recklessness of the GDHR-DPH's personnel. The GDHR-DPH's personnel shall use reasonable care under the circumstances in the operation and control of all materials and supplies used by them during the period of assistance. The Parties may agree that the Requesting Agency will replace, with like kind and quality as determined by the GDHR-DPH, the materials and supplies used or damaged. If such an agreement is made, it shall be reduced to writing and transmitted to the GDHR-DPH.
- G. **RECORD KEEPING** - The GDHR-DPH shall maintain records and submit invoices for reimbursement by the Requesting Agency. The Requesting Agency and GDHR-DPH finance personnel shall provide information, directions, and assistance for record keeping to GDHR-DPH personnel.
- H. **PAYMENT** - Unless otherwise mutually agreed in the written acknowledgment or a subsequent written addendum to the acknowledgment, the reimbursable expenses will be provided as an itemized notice as soon as practicable after the expenses are incurred, but not later than sixty (60) days following the period of assistance, unless the deadline for identifying damage is extended. The Requesting Agency shall pay the bill or advise of any disputed items, not later than sixty (60) days following the billing date. These time frames may be modified by mutual agreement through the office of the Chief Financial Officer of the Division of Public Health. This shall not preclude the GDHR-DPH or a Requesting Agency from assuming or donating, in whole or in part, the costs associated with any loss, damage, expense or use of personnel, equipment and resources provided to a Requesting Agency.

IMMUNITY: To the extent permitted by law, the Agencies shall not be liable for actions. This immunity may be waived by the Agencies in a manner provided by law to the extent that adequate insurance coverage is in effect.

VALIDITY: Should any portion, section, or subsection of this guidebook be held to be invalid by a court of competent jurisdiction, that fact shall not affect or invalidate any

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other portion, section or subsection; and the remaining portions of this Agreement shall remain in full force and affect without regard to the section, portion, or subsection or power invalidated.

LEGISLATIVE ARTICLES: These protocols must be used within the framework of current mutual aid compacts entered into with all other states, counties, cities, and other political subdivisions.

APPENDICES

- APPENDIX A: TRAILER LOAN REQUEST
- APPENDIX B: Map of trailer location
- APPENDIX C: List of mosquito surveillance equipment provided with trailer
- APPENDIX D: ACCG Mutual Aid Agreement (<http://www.accg.org/>)
- APPENDIX E: Georgia Code 38-3 (http://www.legis.state.ga.us/cgi-bin/gl_codes_detail.pl?code=38-3-1)
- APPENDIX F: Emergency Mosquito Control Vendors
- APPENDIX G: Tow Vehicle Insurance Waiver

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APPENDICES

Sample Request Memo

TO: GDHR-DPH Emergency Preparedness Coordinator

SUBJECT: Emergency Mosquito Surveillance Trailer Loan Request

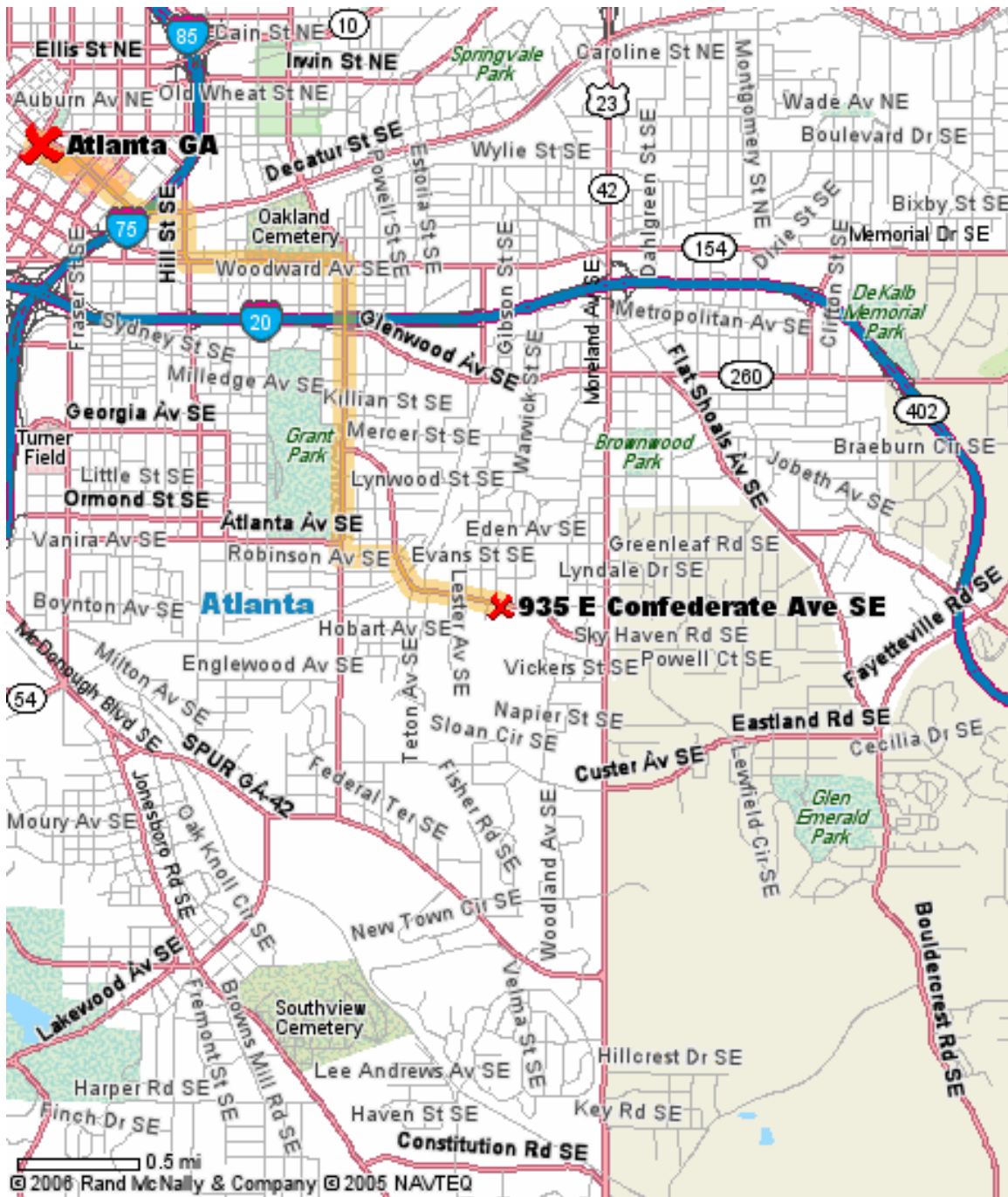
1. NAME OF AGENCY REQUESTING SUPPORT:
2. NAME OF AUTHORIZED REPRESENTATIVE:
3. CONTACT INFO (phone, email, cell, etc):
4. BRIEF DESCRIPTION OF EVENT*:
5. LOCAL RESOURCES DEPLOYED:
6. DESCRIPTION OF NEED (personnel, equipment, materials, and supplies):

7. ESTIMATED LENGTH OF TIME TRAILER IS NEEDED:
8. LOCATION OF STAGING AREA:
9. REQUESTED DATE, TIME AND SITE FOR DELIVERY/COLLECTION OF TRAILER AND SUPPLIES:

SIGNATURE OF AUTHORIZED REPRESENTATIVE:

DATE:

*If this is for a training, please include estimated number of participants and attach a training announcement and agenda or training objectives. If to be deployed to a disaster area, please attach the declaration of emergency. Fax this request and accompanying materials either to GDHR-DPH Medical Entomologist at 404-657-2604 (training event) or the GDHR EOC (disaster event) at 404-657-0602 and also to 404-463-2733 to the attention of the Public Health Emergency Preparedness Coordinator.



Take I-20 to US-23. Turn right onto Burns St SE. Turn left onto Woodland Av SE. Turn right onto Confederate Av SE.

APPENDIX C: List of Mosquito Surveillance Equipment

item	# available	description
Meiji microscope	3	microscope with both 10x and 15x oculars for identifying mosquitoes
fiber optic lights	3	
CDC light traps	24	traps for capturing host-seeking mosquitoes
CDC gravid traps	12	traps for capturing gravid mosquitoes
Nets for light trap	49	
Nets for gravid traps	24	
fine tip forceps	12	
petri dishes	5	bags of 20
cryolizers	2	used to keep maintain cold chain for virus isolation
larvae collection kits	2	used for larval surveillance
backpack aspirator	1	used to collect adult mosquitoes resting on surfaces
thermosafe containers	2	used to hold dry ice for the light traps
backpack sprayer	2	used to apply larvicide or adulticide to small areas
6-volt batteries	72	
battery charger	6	
mosquito keys	2	used to ID mosquitoes
Honda generator	1	
Desk chairs	5	

APPENDIX D: ACCG Emergency and Disaster **Mutual Aid Agreement**

WHEREAS, a need for **mutual aid** agreements between the counties of Georgia has been recognized; and

WHEREAS, authority for such agreements can be found in O.C.G.A. Section 38-3-29;

NOW THEREFORE, be it resolved that the _____ County Board of Commissioners, the _____ County Board of Commissioners, the _____ County Board of Commissioners, etc., adopt this Emergency and Disaster **Mutual Aid Agreement**.

1. Definitions

The following definitions shall apply throughout this **agreement**: a. "**Agreement**" means the Emergency and Disaster **Mutual Aid Agreement**. b. "Emergency" means any occurrence, or threat thereof, whether natural, or caused by man, in war or in peace, which results or may result in substantial injury or harm to the population or substantial damage to or loss of property. c. "Disaster" means any natural technological, or civil emergency, or threat thereof that causes damage or has the potential to cause damage of sufficient severity and magnitude to result in a declaration of a state of emergency by a county, the Governor, or the President of the United States. d. "Participating County" means a County that has duly enacted this **agreement**. e. "Receiving County" means the Participating County requesting equipment, services, personnel, or other **aid** pursuant to this **agreement**. f. "Assisting County" means the Participating County furnishing equipment, services, personnel, or other **aid** pursuant to this **agreement**. g. "Emergency Management Director" means the person appointed by the county governing authority to implement the emergency plan of the county. h. "Employees" means paid, volunteer, and auxiliary employees and emergency

management workers.

2. Sunset Provision

This **agreement** shall be renewed each year by the first regularly scheduled meeting of the county governing authority in any year in which it is to be effective.

3. Basic Agreement; Limitations

Any Participating County requested to render **mutual aid** or requested to participate in exercises and training for **mutual aid** pursuant to this **agreement** shall take such action as is necessary to provide and make available the resources covered by this **agreement** in accordance with the terms hereof; provided, however, that the Assisting County may withhold or withdraw those resources necessary to provide protection for such County.

4. Procedure

In the event of any emergency or disaster, the Emergency Management Director of any Participating County, or the designee of the county governing authority, may request assistance of another Participating County by contacting the Emergency Management Director, or the designee of the governing authority, of that County. The provisions of this **agreement** shall only apply to requests for assistance made by and to official Emergency Management Directors or the designees of the county governing authority. Requests may be verbal or in writing. If verbal, the request shall be confirmed in writing within 10 days of the verbal request.

5. Rights and Duties; Control

Each Participating County shall afford to the employees of any other Participating County, while operating within its jurisdiction under the terms and conditions of this **agreement**, the same powers (except that of arrest, unless specifically authorized by the Receiving County), duties, rights, privileges and immunities

as are afforded employees of the Receiving County in which they are performing emergency services. Employees of the Assisting County will continue under the command and control of their regular leaders, but, as a group will come under the operational control of the emergency services authorities of the Receiving County, unless the Receiving County relinquishes such control.

6. Licenses and Permits

Whenever any person holds a license, certificate, or other permit issued by the state, county or other qualified agency evidencing that the individual possesses any required professional, mechanical, or other skills, such person may be permitted by the Receiving County to render **aid** involving such skill in any other Participating County to meet an emergency or disaster situation.

7. Compensation

Each Participating County shall provide for the payment of compensation and death benefits to injured employees of that County and the representatives of deceased employees in case such employees sustain injuries or are killed while rendering **aid** pursuant to this **agreement**, in the same manner and on the same terms as if the injury or death were sustained within their own County.

8. Payment and Reimbursement

The Receiving County shall pay and reimburse the Assisting County for the compensation paid to its employees during the time and rendition of the **aid** and shall defray the actual traveling and maintenance expenses of the employees while they are rendering the **aid**. The reimbursement shall include any amounts paid or due for compensation due to personal injury or death while the employees were engaged in rendering the **aid**. The Receiving County shall also be liable for any loss or damage to equipment used in the Receiving County pursuant to this **agreement** and shall pay any expense incurred in the

operation or maintenance thereof. No claim for the loss of, damage to, or expense of such equipment shall be allowed unless, within 60 days after the same is sustained or incurred, an itemized notice of the claim under oath is served by mail or otherwise upon the chief fiscal officer of the Receiving County.

9. Immunity

Neither an Assisting County nor, except in cases of willful misconduct, gross negligence, or bad faith, the employees, agents, or representative of any Assisting County, nor any unpaid trained personnel or member of any agency engaged in any emergency management activity pursuant to this **agreement**, shall be liable for the death of or injury to person or for damage to property as a result of such activity.

Chairman
Date _____ County Board of Commissioners

ATTEST:

_____ Clerk

Chairman
Date _____ County Board of Commissioners

ATTEST:

_____ Clerk

Chairman
Date _____ County Board of Commissioners

ATTEST:

_____ Clerk

Georgia Code 38-3-26.

- a) The Governor, or the director of emergency management at the request of the Governor, is authorized to create and establish such number of mobile support units as may be necessary to reinforce emergency management organizations in stricken areas and with due consideration of the plans of the federal government and of other states. He shall appoint a commander for each unit who shall have primary responsibility for the organization, administration, and operation of the unit. Mobile support units shall be called to duty upon orders of the Governor or the director and shall perform their functions in any part of the state or, upon the conditions specified in this Code section, in other states.
- b) Personnel of mobile support units while on duty, whether within or outside the state, shall:
 - 1) If they are employees of the state, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment;
 - 2) If they are employees of a political subdivision of the state and, whether serving within or outside the political subdivision, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment; and
 - 3) If they are not employees of the state or a political subdivision thereof, be entitled to adequate compensation incidental to their employment by the state for their services and to the same rights and immunities as are provided by law for the employees of this state. All personnel of mobile support units, while on duty, shall be subject to the operational control of the authority in charge of emergency management activities in the area in which they are serving and shall be reimbursed for all actual and necessary travel and subsistence expenses.
- c) The state shall reimburse a political subdivision for the compensation paid and actual and necessary travel, subsistence, and maintenance expenses of employees of the political subdivision while serving as members of a mobile unit; for all payments for death, disability, or injury of the employees incurred in the course of such duty; and for all losses of or damage to supplies and equipment of the political subdivision resulting from the operation of the mobile support unit.
- d) Whenever a mobile support unit of another state shall render aid in this state pursuant to the orders of the governor of its home state and upon the request of the Governor of this state, this state shall reimburse the other state for the compensation paid and actual and necessary travel, subsistence, and maintenance expenses of the personnel of the mobile support unit while rendering the aid; for all payments for death, disability, or injury of the personnel incurred in the course of rendering the aid; and for all losses of or

damage to supplies and equipment of the other state or a political subdivision thereof resulting from the rendering of the aid; provided, however, that the laws of such other state contain provisions substantially similar to this Code section or that provisions to the foregoing effect are embodied in a reciprocal mutual aid agreement or compact or that the federal government has authorized or agreed to make reimbursement for the mutual aid as above provided.

- e) No personnel of mobile support units of this state shall be ordered by the Governor to operate in any other state unless the laws of the other state contain provisions substantially similar to this Code section, or unless the reciprocal mutual aid agreements or compacts include provisions providing for the reimbursement, or unless the reimbursement will be made by the federal government by law or agreement.

APPENDIX F: Emergency Mosquito Control Vendors (partial list)

- The Air Force Spray Flight. This must be requested through government channels (CDC, FEMA) and is then run by the Emergency Management hierarchy. Call Roger Nasci (970-221-6432) and the local FEMA representative.
- Clarke Mosquito, Inc and Dynamic Aviation Group, Inc.
 - Clarke Mosquito, Roselle Illinois:
<http://www.clarkemosquito.com/>, PHONE 800-323-5727 or 630-894-2000; FAX 630-894-1774; CONTACT Clarke Wood, Bill Jany, or Fran Krenick.
 - Dynamic Aviation, Bridgewater Virginia:
www.dynamicaviation.com, PHONE 540-828-6070; FAX 540-828-4031; CONTACT Andy Powell.
- ADAPCO-AVCS: ADAPCO Vector Contract Services. www.vdci.net, PHONE 800-413-4445.
- Howe Enterprises, 36880 Washington Loop Rd, Punta Gorda, FL 33982. www.killmosquito.net, PHONE 941-628-3564; CONTACT Nicole Howe-Williams (killmosquitorh@yahoo.com).
- Steed Flying Service, Inc out of Charleston, SC. CONTACT Don (dsteed@charleston.net) and Kelly (krs2525@netzero.com) Steed; PHONE 843-559-5822; FAX 843-559-9967; CELL 843-991-4880.
- Lee County Mosquito Control District, FL. CONTACT Bill Opp; PHONE 239-694-2174; FAX 239-693-5011.
- Southern Helicopter Leasing, LLC out of Millington, TN; 901-592-4088, FAX: 901-872-3944
 - John McHann, Director of Maintenance, 901-490-5454
 - Cliff McGowan, Chief Pilot, 912-278-1504

Agreement, Waiver & Release Form

1. This completed and signed form **MUST** accompany the Trailer.
2. A form must be filled out for each Driver or Passenger occupying the tow vehicle.

Driver's / Passenger Name _____
Driver's License # _____
Date of Birth ____ / ____ / ____
Address _____
City _____ **Zip** _____
Home Phone _____ **Work Phone** _____ **Cell** _____
Name of EMERGENCY contact _____
EMERGENCY PHONE # _____

3. POV Insurance Information:

Name of Insurance Company:
Policy Number:
Amount of Coverage:

NOTE: GDOT vehicles used for towing are covered by GDOT's General Liability Insurance and employees driving or occupying these vehicles are not required to provide POV Insurance Information nor does paragraph 4 apply to them.

AGREEMENT, WAIVER & RELEASE

4. I hereby waive, release, and discharge any and all claims for damage for personal injury, death or property damage which I may have, or which may hereafter accrue to me, as a result of participation in the towing of the trailer. This release is intended to discharge GDHR from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that this activity involves an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above person or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activity.

5. The undersigned agrees that the trailer will be secured at all times during its transport and not abandoned on the roadway in the event of traffic accident, vehicle breakage or failure, driver or passenger illness and or any emergency or unforeseen event that may cause a stoppage in route to the delivery destination.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS AND I SIGN IT OF MY FREE WILL.

Signature: _____

Print Name: _____

Date: _____